



Agency Authorization Request: Amend Document Delivery Method

An agency can designate how it would prefer receiving some communications from Texas Mutual Insurance Company. Below is a brief description of the documents that are included in this choice:

- Most requests for additional information on a submission
- Most agent cancellation notices
- Most new-business quotes
- A few declination letters

In order to designate a new preferred method for receiving the above information, please complete this form and return it to:

Email
agents@texasmutual.com

Fax
[\(512\) 224-6790](tel:(512)224-6790)

Mail
[Texas Mutual Insurance Company](#)
[Agency License Technician](#)
[PO Box 12058](#)
[Austin, TX 78711-2058](#)

Please specify the method by which your agency will receive the above communications/documents:

We prefer to receive these via email.*

Email: _____

OR

We prefer to receive these via fax.

Fax #: _____

* There may be situations where a fax will be sent.

By selecting email as your delivery preference for the documents above, you consent for Texas Mutual to deliver those documents electronically in the future. You may request a paper copy of an emailed document by calling (800) 859-5995 during business hours. You may change your document delivery preferences (delivery method or email address) using this form. In order to view emailed documents, you will need access to an Internet connection, Adobe Reader, and Internet Explorer 7.0 or higher.

Agency name:	Agency code (only one per form):
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Authorized agency signature:	Date:
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If you have any questions, please call (800) 859-5995.